ANNEX B: PROCESSES FOR THE AUTHORISATION OF MITIGATION ACTIVITIES, AND THE ISSUANCE AND TRANSFER OF ITMOS

1. This Annex sets out the processes relating to:

   (a) the authorisation of mitigation activities and Mongolia's authorisation of mitigation outcomes generated by the authorised mitigation activities, pursuant to Article 4 (Authorisation of Mitigation Activities and Authorisation for Mitigation Outcomes); and

   (b) the issuance of mitigation outcomes from authorised mitigation activities and the transfer of the ITMOs, pursuant to Article 8 (Issuance and Transfer of ITMOs).

2. The flow-chart in this Annex outlines the relevant processes. The table below sets out the detailed actions to be taken by the project applicant, the Joint Committee, Mongolia and Singapore respectively, indicative timelines for such actions, and the required documents to be submitted.

3. The Parties shall publish the relevant forms and templates in accordance with Article 12 (Transparency).

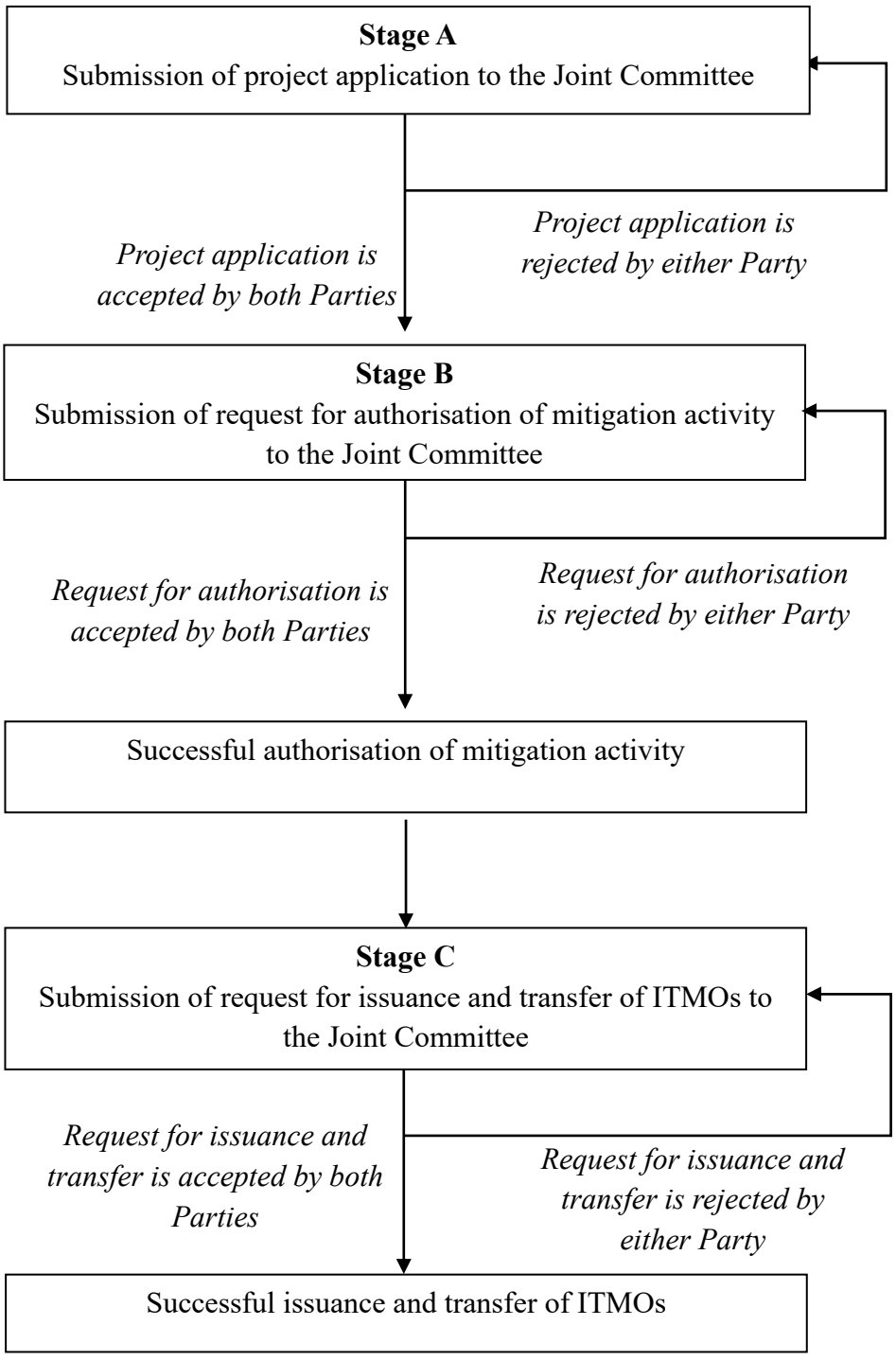
4. The Parties have designated the following contact points for all communication concerning the processes under this Annex:

   (a) For Mongolia:
   Ministry of Environment and Climate Change

   (b) For Singapore:
   National Environment Agency

   (c) For the Joint Committee:
   Mongolia – Ministry of Environment and Climate Change
   Singapore – National Environment Agency

Annex B-I: Flow-chart



Annex B-II: Table

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
Stage A: Submission and processing of project application				
A1	The project applicant shall submit the following documents (collectively referred to as the "**Project Application**") to the Joint Committee: a. a completed Singapore-Mongolia Mitigation Activity Note of Intent; and b. any other supporting documents as required by either Party and published in accordance with Article 12 (Transparency).			
A2		The Joint Committee shall: a. issue the project applicant with a unique registration number for the Project Application; and b. forward the Project Application to the Parties.		

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
		(Within three working days from step A1)		
A3			Mongolia shall assess if the Project Application meets the requirements under: a. Annex A of this Agreement; and b. the applicable domestic laws, regulations and administrative framework of Mongolia. If Mongolia assesses that the Project Application meets the said requirements, it shall issue a Letter of Intent and forward the same to the Joint Committee. If Mongolia assesses that the Project Application does not	Singapore shall assess if the Project Application meets the requirements under: a. Annex A of this Agreement; b. the criteria for project applicants as published by Singapore; and c. the applicable domestic laws, regulations and administrative framework of Singapore.[1] If Singapore assesses that the Project Application meets the said requirements, it shall issue a Letter of Support and forward the same to the Joint Committee.

[1] Singapore's assessment that the Project Application meets Singapore's requirements does not mean that Singapore will accept the surrender of carbon credits issued in relation to the mitigation activity, in lieu of carbon tax. There are further requirements under Singapore law for the surrender of carbon credits in lieu of carbon tax.

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
			meet the said requirements, it shall notify the Joint Committee of its negative assessment and the reasons for its assessment. *(Within ten working days from step A2)*	If Singapore assesses that the Project Application does not meet the said requirements, it shall notify the Joint Committee of its negative assessment and the reasons for its assessment. *(Within ten working days from step A2)*
A4		The Joint Committee shall: a. upon receipt of the Letter of Intent and the Letter of Support, forward the same to the project applicant; or b. upon being notified of a negative assessment by either Party, inform the project applicant of the negative assessment and the reasons for the negative assessment(s). The project applicant may re-submit the Project		

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
		Application in line with step A1. *(Within three working days from step A3)*		

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
Stage B: Submission and processing of request for authorisation of mitigation activity				
B1	Upon obtaining validation of the project in accordance with the requirements of the carbon crediting programme as specified in the Project Application[2], the project applicant shall submit the following documents (collectively referred to as the "**Request for Authorisation**") to the Joint Committee: a. a validation report in accordance with requirements of the carbon crediting programme specified in the Project Application; b. a completed Singapore-Mongolia Authorisation Application Form; and			

[2] If validation is obtained after the validity period of the Letter of Support, Singapore's National Environment Agencyreserves the right to withdraw the Letter of Support in the event of any changes in Singapore's domestic laws, regulations and administrative framework that affect the eligibility of the proposed mitigation activity.

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
	c. any other supporting documents as required by either Party and published in accordance with Article 12 (Transparency).			
B2		Upon receipt of the Request for Authorisation, the Joint Committee shall forward the Request for Authorisation to the Parties. *(Within three working days from step B1)*		
B3			Mongolia shall assess if the Request for Authorisation meets the requirements under: a. the Letter of Intent; b. Annex A and Article 5 (Environmental Integrity) of this Agreement; and c. the applicable domestic laws, regulations and administrative framework of Mongolia.	Singapore shall assess if the Request for Authorisation meets the requirements under: a. the Letter of Support; and b. the applicable domestic laws, regulations and

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
			If Mongolia assesses that the Request for Authorisation meets the said requirements, it shall issue a Letter of Authorisation and forward the same to the Joint Committee. If Mongolia assesses that the Request for Authorisation does not meet the said requirements, it shall notify the Joint Committee of its negative assessment and the reasons for its assessment. *(Within fifteen working days from step B2)*	administrative framework of Singapore.[3] If Singapore assesses that the Request for Authorisation meets the said requirements, it shall issue a Letter of Authorisation and forward the same to the Joint Committee. If Singapore assesses that the Request for Authorisation does not meet the said requirements, it shall notify the Joint Committee of its negative assessment and the reasons for its assessment. *(Within fifteen working days from step B2)*
B4		Upon receipt of the Letters of Authorisation from both		

[3] Singapore's assessment that the Request for Authorisation meets Singapore's requirements does not mean that Singapore will accept the surrender of carbon credits issued in relation to the mitigation activity, in lieu of carbon tax. There are further requirements under Singapore law for the surrender of carbon credits in lieu of carbon tax.

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
		Parties, the Joint Committee shall: a. forward the said Letters to the project applicant; and b. enter the mitigation activity into the register of mitigation activities which have been authorised under this Agreement. Upon being notified of a negative assessment by either Party, the Joint Committee shall inform the project applicant of the negative assessment(s) and the reasons for the negative assessment(s). The project applicant may re-submit the Request for Authorisation in line with step B1. *(Within three working days from step B3)*		

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
B5	Once the mitigation activity has been authorised by the Joint Committee, the project applicant (now a "**project participant**") may proceed with registration of the mitigation activity with the carbon crediting programme specified in the Letters of Authorisation.		Once the authorisation of the mitigation activity has been notified by the Joint Committee, Mongolia shall submit a copy of its Letter of Authorisation to the United Nations Framework Convention on Climate Change secretariat for publication on the centralised accounting and reporting platform established and maintained by the United Nations Framework Convention on Climate Change. *(Within six months from Step B4)*	Once the authorisation of the mitigation activity has been notified by the Joint Committee, Singapore shall submit a copy of its Letter of Authorisation to the United Nations Framework Convention on Climate Change secretariat for publication on the centralised accounting and reporting platform established and maintained by the United Nations Framework Convention on Climate Change. *(Within six months from Step B4)*
B6	Once the mitigation activity has been successfully registered under the relevant carbon crediting programme, the project participant shall inform the Joint Committee of this registration, and may proceed with the implementation of the mitigation activity.			

Step no.	Action by project applicant	Action by Joint Committee	Action by Mongolia	Action by Singapore
B7		The Joint Committee shall inform Singapore and Mongolia of the successful registration of the mitigation activity under the relevant carbon crediting programme. *(Within three working days from step B6)*		

Step no.	Action by project participant	Action by Joint Committee	Action by Mongolia	Action by Singapore
Stage C: ITMOs issuance and corresponding adjustment				
C1	The project participant shall submit the following documents (collectively referred to as the "**ITMO Issuance Application**") to the Joint Committee: a. proof of issuance of the mitigation outcomes from the relevant carbon crediting programme;			

Step no.	Action by project participant	Action by Joint Committee	Action by Mongolia	Action by Singapore
	b. the completed Singapore-Mongolia Issuance Application Form; and c. any other supporting documents as required by either Party and published in accordance with Article 12 (Transparency).			
C2		Upon receipt of the ITMO Issuance Application, the Joint Committee shall forward the ITMO Issuance Application to the Parties. *(Within three working days from step C1)*		

C3				Singapore shall assess if the ITMO Issuance Application meets the requirements under: a. Singapore's Letter of Authorisation; and b. the applicable domestic laws, regulations and administrative framework of Singapore.[4] If Singapore assesses that the ITMO Issuance Application meets the said requirements, it shall inform the Joint Committee of its positive assessment. If Singapore assesses that the ITMO Issuance Application does not meet the said requirements, it shall notify the Joint Committee of its negative assessment and the reasons for its assessment. *(Within ten working days from step C2)*

Step no.	Action by project participant	Action by Joint Committee	Action by Mongolia	Action by Singapore
C4		The Joint Committee shall: a. upon being notified of a positive assessment by Singapore, inform Mongolia of the positive assessment; or b. upon being notified of a negative assessment by Singapore, inform the project participant of the negative assessment and the reasons for the negative assessment(s). The project participant may re-submit the ITMO Issuance Application in line with step C1. *(Within three working days from step C3)*		

[4] Singapore's assessment that the ITMO Issuance Application meets Singapore's requirements does not mean that Singapore will accept the surrender of carbon credits issued in relation to the mitigation activity, in lieu of carbon tax. There are further requirements under Singapore law for the surrender of carbon credits in lieu of carbon tax.

C5			Upon being informed of Singapore's positive assessment by the Joint Committee, Mongolia shall assess if the ITMO Issuance Application meets the requirements under: a. Mongolia's Letter of Authorisation; and b. the applicable domestic laws, regulations and administrative framework of Mongolia. If Mongolia assesses that the ITMO Issuance Application meets the said requirements, it shall: a. list the mitigation outcomes in its registry established under Article 7 (Registry) of this Agreement (the "**Registry**"); b. authorise, and apply corresponding adjustments for, the mitigation outcomes listed on the Registry, which	

Step no.	Action by project participant	Action by Joint Committee	Action by Mongolia	Action by Singapore
			shall constitute the first transfer; and c. issue a Letter of Positive Examination specifying the issuance of ITMOs, and forward the same to the Joint Committee. If Mongolia assesses that the ITMO Issuance Application does not meet the said requirements, it shall notify the Joint Committee of its negative assessment and the reasons for its assessment. (*Within ten working days from step C4*)	

Step no.	Action by project participant	Action by Joint Committee	Action by Mongolia	Action by Singapore
C6		The Joint Committee shall: a. upon receipt of the Letter of Positive Examination, forward the same to the project participant; and b. upon being notified of a negative assessment by Mongolia, inform the project participant of the negative assessment and any remedial steps to be taken in order to re-submit the ITMO Issuance Application in line with step C1. *(Within three working days from step C5)*		